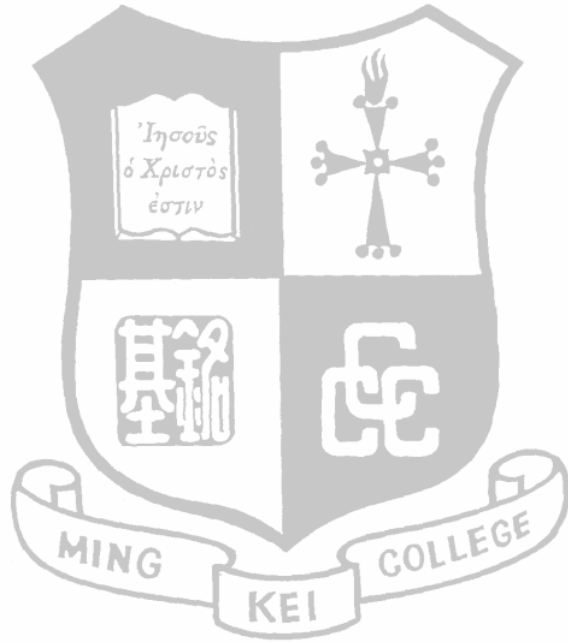


CCC MING KEI COLLEGE



Annual School Plan

2023-2024

Annual School Plan 2023-2024
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**1. THE HONG KONG COUNCIL OF THE CHURCH OF CHRIST IN CHINA
– VISION, MISSION AND CORE VALUES ON EDUCATION**

Vision Statement

Together we nurture the lives of our students
Hand in hand we witness the Love of Christ

Mission Statement

Motivated by the Love of Christ and convinced of the value of man, we strive to provide quality education to our students, to elicit their potential and to share with them the holistic views of the gospel. We also pledge to educate our students to be good citizens so that they can make contribution to our society and our country.

Core Values

Evangelism and Service, Loving and Caring
Whole-person Education for All
Positive, Progressive and Commitment

2. SCHOOL MISSION

The Church of Christ in China Ming Kei College (previously named as Ming Kei College) is a Christian grammar school founded by the Hong Kong Council of the Church of Christ in China (HKCCCC) in 1967 in the hope that both its teachers and students shall constantly bear in mind Jesus Christ's grace and teachings, and follow in His footsteps in loving service to mankind.

Embracing the HKCCCC's philosophy of 'holistic education' in proclamation and service, we are committed to the provision of a comprehensive range of quality education services. We pledge to create a pleasant and harmonious learning environment, and, by working in partnership with parents, the church, community and related organisations, to provide a curriculum and a system of extra-curricular activities which address the moral, intellectual, physical, social, aesthetic and spiritual needs of young people.

We strive to nurture our students by developing their potential in self-discipline, autonomy, self-enhancement, independent thinking as well as their creativity and leadership. We also strive to help our students develop their physical fitness, inculcate in them the spirit of team work as well as serving the others. We are committed to providing them with training leading to the appreciation of art and aesthetics. We are also devoted to teaching our students to learn the words and acts of Jesus so as to help them develop a positive attitude towards learning and active participation, and grow into healthy and civic-minded youngsters with a wholesome character, a positive outlook in life and a correct sense of value.

It is our aspiration that our students will grow into individuals whose love extends from self to neighbour and to God, individuals who are honest, courteous, law-abiding, respectful to teachers, filial to parents, ready to care and share, and willing to serve others. They should be prepared to assume responsibility, dare face challenges and able to respond to the needs of our society. Thus they will become good citizens who are involved in improving society, contributing to nation and serving the world. Through practice, their lives will give expression to what Jesus once taught us, 'it is more blessed to give than to receive.'

Our mission statement is as follows:

“We strive to provide our students with person-centred education with love and care so that they can maximize their potential to lead an abundant life, to serve the community and to glorify the Lord.”

3. SCHOOL GOALS

3.1 Goals related to Students

- <1> Enable students to build a strong foundation of literacy and numeracy and to understand the world in which they live and the relationship between people and their environment.
- <2> Help students to think independently in a logical and creative way, to make rational decisions , as well as to solve problems and to cope with stress and changes effectively.
- <3> Help students develop a zeal in learning and a realization that learning is a life-long activity.
- <4> Help students to meet the community's needs in respect of its social, economic and technological development.
- <5> Stimulate students' interest and develop their potential in cultural and aesthetic aspects.
- <6> Help students to develop physical fitness and an appreciation of sportsmanship.
- <7> Educate students to become well-disciplined and good-mannered youths.
- <8> Provide an appropriate environment in which students can learn to live and work with, respect, love and help other people.
- <9> Educate students to become responsible and civic-minded citizens with contribution to the society, the nation and the world.
- <10> Help students to develop a proper sense of morality and value judgment.
- <11> Help students to understand biblical truths, to develop faith in God and live out their lives in purity by faith.

3.2 Goals related to the Provision of Resources

- <1> Provide adequate teaching and learning facilities, and create a supportive environment to foster students' growth.
- <2> Provide students with educational tasks so as to enrich their life experience.
- <3> Continually update resources so that students are able to have hands-on experience of appropriate new technology.
- <4> Provide teachers with effective teaching aids so as to enhance the quality of teaching.
- <5> Organise support programmes to assist in the professional development of teachers and, particularly, new teachers.
- <6> Reduce the non-teaching workload of teachers so that they can concentrate on their teaching and counselling roles.
- <7> Improve the working environment of staff so as to enhance the efficiency of teaching.
- <8> Provide a safe working environment for staff.
- <9> Strive for an effective use of the school premises.

- <10> Provide subsidy for appropriate school activities.
- <11> Provide parents with the opportunities of taking part in various school activities if appropriate.
- <12> Raise fund within the school to finance approved projects.
- <13> Make good use of the resources available and strengthen co-operation and co-ordination with other organisations in our community.

3.3 Goals related to School Management

- <1> Ensure that students are supported, cared for, and assisted in making the most of the opportunities that the school provides for them.
- <2> Ensure that quality, effectiveness and efficiency of the school are attained.
- <3> Define clearly and publicize the institutional rights and duties of teaching and non-teaching staff.
- <4> Encourage teachers to express their views and play an active role in decision-making.
- <5> Create a supportive environment so that teachers can enjoy freedom in trying out educational innovations and develop their potential.
- <6> Be fair and reasonable while allocating duties.
- <7> Have an optimal allocation of financial resources.
- <8> Provide communication opportunities among the school management board, school administration, teachers, parents, alumni and students so that they can better understand and contribute to the making of school policies.
- <9> Improve communication among the school administration, teaching and non-teaching staff.

3.4 Qualities of Ming Kei Students, Staff & Parents

We strive to develop the following qualities in the growth journey at Ming Kei:

- C **Christian Faith**
- C **Courage**
- C **Creativity**
- M **Modesty**
- K **Knowledge**
- C **Commitment**

CCC MING KEI COLLEGE
THREE-YEAR SCHOOL DEVELOPMENT PLAN 2021-2024

Major Concern 1: To fully develop students' academic potential for higher level of attainment through optimization of teaching strategies, structured learning programmes and promotion of self-directed learning.

Targets / Intended Outcomes	Strategies	Time Scale			Coordinating Teams
		21/22	22/23	23/24	
1.1 To adopt the Knowledge-Building Model as the pedagogical model to promote self-directed learning and teaching	(i) Activate students' prior knowledge through pre-lesson preparation for effective classroom learning and teaching.	✓	✓	✓	VP (Teaching & Learning) Subject Departments SDC
	(ii) Design lessons which maximize student-student and teacher-student interaction to co-construct knowledge and develop a self-directed community of learners.	✓	✓	✓	
1.2 To maximize the use of information technology to enhance learning and teaching effectiveness	(i) Facilitate pre-lesson preparation, interaction and participation in class through e-learning tools, apps and platforms.	✓	✓	✓	VP (Teaching & Learning) Subject Departments ITC
	(ii) Provide opportunities to learn beyond the limitations of time and space.	✓	✓	✓	VP (School Administration) Subject Departments ITC

Targets / Intended Outcomes	Strategies	Time Scale			Coordinating Teams
		21/22	22/23	23/24	
1.3 To develop a school curriculum which can enrich students' knowledge and stretch their academic potential	(i) Provide a curriculum which enables students to acquire solid foundation knowledge and caters for students' needs and interests in view of the latest curriculum development.	✓	✓		VP (Teaching & Learning), VP (School Administration), Subject Departments AC
	(ii) Extend students' learning experiences through subject-based and cross-subject life-wide learning activities.	✓	✓	✓	
	(iii) Provide structured tutorial programmes to enhance students' academic performance according to their abilities.	✓	✓	✓	
1.4 To promote Reading across the Curriculum to help students connect their learning experiences	(i) Provide an inviting reading environment.	✓	✓		School Library
	(ii) Organize purposeful cross disciplinary extensive reading scheme and activities for broadening the general knowledge of students.	✓	✓	✓	Subject Departments RPC

Major Concern 2: To Foster Students' Positive Attitude in their Personal Development and Commitment to School and Community

Targets / Intended Outcomes	Strategies	Time Scale			Coordinating Teams
		21/22	22/23	23/24	
2.1 Students are nurtured in a harmonious and supportive school.	(i) Strengthen the collaboration with CCC Kei Mong Church to infuse the value of Christian education and the implementation of the positive education	✓	✓	✓	RC GPGC
	(ii) Focus on cultivating the qualities of being a Mingkei'er, COURAGE, CREATIVITY and MODEST in the three years	✓	✓	✓	VP (Student affairs) Student Support Committees
	(iii) Continue the caring culture in the school campus	✓	✓	✓	IEC RC
2.2 Students are able to set goals and strive to achieve them even when facing difficulties.	(i) Raise the resilience level of students by providing various activities for them to join and receiving suitable training	✓	✓	✓	VP (Student affairs) Student Support Committees
	(ii) Enhance the Class Management arrangement and help students to set short-term goals	✓	✓	✓	GPGC CCC
	(iii) Help students to set up the long-term goals to pursue their further education and careers	✓	✓	✓	CCC
	(iv) Strengthen students' core value to achieve their own goals, e.g. perservance, diligence		✓	✓	Student Support Committees

Targets / Intended Outcomes	Strategies	Time Scale			Coordinating Teams
		21/22	22/23	23/24	
2.3 Students are able to reflect and make meaning of the experiences they undergo in school.	(i) Strengthen the debriefing session after having OLE and let students reflect more thoroughly to facilitate their personal growth		✓	✓	OLE task team
	(ii) Raise students' self-esteem and sense of achievement	✓	✓	✓	Student Support Committees
2.4 Students' potential is stretched to the fullest by revising the informal curriculum.	(i) Provide students with more chances of being student leaders at school, e.g. the newly set-up of the House system	✓	✓	✓	ECAC
	(ii) Provide students with chances to develop their talents on drama and receive professional training on stage management	✓	✓		ECAC (Drama Training)
	(iii) Enrich the learning experiences from both inside and outside school	✓	✓	✓	<ul style="list-style-type: none"> • Student Support Committees • OLE task team

Appendix I :

CCC MING KEI COLLEGE

Proposed Deployment of the Capacity Enhancement Grant (CEG)

for the 2023-2024 School Year

Major Areas of Concern	Resources Required	Time Scale	Budget	Success Criteria	Method of evaluation	Person-in-charge
Employ additional Associate Teacher to relieve teachers' workload in teaching and student-affairs related work	Salary of three contract associate teachers	September 2023 to August 2024	\$812,700	Positive feedback from teachers	Feedback from teachers and students	Ms. NY Lo Ms. W Wong
Ceramic Assistant: To facilitate the ceramics learning and teaching process	Salary of one contract part-time ceramic assistant	September 2023 to August 2024	\$144,000	Positive feedback from teachers	Feedback from teachers and students	Mr. SH Lam
		Budgeted Expenditure:	\$956,700			

Appendix II :

School-based After-school Learning and Support Programmes 2023/24

Implementation Plan for School-based After school Learning and Support Programmes 2023/2024

1. The grant aims to support needy students to participate in the activities / programmes recognized by schools.
2. The activities / programmes organised by the Standing Committees and the Academic & Cultural Subjects are to be subsidized by the grant.
3. The target students are S.1 to S.6 Students from families in receipt of the Comprehensive Social Security Assistance (CSSA) or full-grant assistance under the Student Financial Assistance Schemes (SFAS). Schools are given the discretion to offer not more than 25% of the allocation for other disadvantaged students who are not receiving CSSA/SFAS full grant. (Students must enclose relevant supporting documents as reference.)
4. Applications will be accepted all year round.
5. Completed forms should be returned to Ms PY Li, the teacher in charge of the captioned programme.

School-based After-school Learning and Support Programmes 2023/24 s.y.
School-based Grant - Programme Plan

Name of School: CCC MING KEI COLLEGE

Project Coordinator: MISS LI PUI YAN **Contact Telephone No.:** 2392 3963

A. The estimated number of students (count by heads) benefitted under this Programme is 240 (including A. 35 CSSA recipients, B. 160 SFAS full-grant recipients and C. 45 under school's discretionary quota).

B. Information on Activities to be subsidised/complemented by the grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period /Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner /service provider (if applicable)
					A	B	C		
Saturday tutorial classes	To help students improve their learning in Chinese, Maths and English	Students get better results in tests and exams	<ul style="list-style-type: none"> ● Questionnaires ● Tests & exams 	10/2023 – 6/2024	6	45	10	20,000	Experienced teachers will be hired through advertisement
Musical Instrument classes	To develop students' interests in music and help them to stretch their potential to the fullest	Students cultivate a love in music	<ul style="list-style-type: none"> ● Attendance rate ● Class performance 	10/2023 – 7/2024	6	20	10	70,000	Experienced instructors will be hired through advertisement
English summer camp (ELIC)	To enhance students' confidence in speaking English and their communication skills	Students become more confident in using English for communication	<ul style="list-style-type: none"> ● Class performance ● Questionnaire 	7/2024 – 8/2024	3	6	2	9,000	HKCCCC
Interest Classes (Dance class/ Flower arrangement class/ Pottery classes)	To enhance students' aesthetic sense and creativity	Students give performances/ produces artworks	<ul style="list-style-type: none"> ● Class performance 	10/2023 – 7/2024	3	10	7	3,000	School teachers
Academic enhancement classes	To enhance students' exam skills and strengthen their subject knowledge	Students get better results in tests and exams	<ul style="list-style-type: none"> ● Assignments ● Tests & exams 	10/2023 – 7/2024	3	10	2	3,000	Experienced teachers will be hired through advertisement

Training classes/ courses (leadership/ sports/ red cross/ drama)	To provide students opportunities to widen their learning experience	Students develop different generic skills, life skills & communication skills	<ul style="list-style-type: none"> ● Class performance ● Questionnaire 	10/2023 – 8/2024	7	40	10	26,000	Experienced teachers will be hired through advertisement
Outdoor extra-curricular activities (girl guides & red cross camping, visits to museum/ drama shows)	To provide students to widen their horizons and serve the community	Students gain more general knowledge and other learning experience	<ul style="list-style-type: none"> ● Participants’ feedback 	10/2023 –8/20 24	4	20	2	3,000	School teachers
Study/ Cultural exchange tours	To widen students’ horizons	Students reflect upon their life/study and become more aware of the cultures of other countries	<ul style="list-style-type: none"> ● Sharing session ● Assignments 	10/2023 – 8/2024	3	9	2	6,000	School teachers/ EDB
Total no. of activities: 8				@No. of participation counts	35	160	45		
					**Total no. of participation counts	240			

Note:

* Name/type of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Participation counts: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of participation count: the aggregate of (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the 25% discretionary quota (C) .

Appendix III:

CCC Ming Kei College

Three-year plan – Measures to broaden students’ choices of electives subjects and provision of gifted education programs for the fourteenth cohort of Senior Secondary students (from 2023/24 to 2025/26 school years)

The following programmes are planned for the Senior Secondary students with the deployment of EDB’s Diversity Learning Grant (DLG)

DLG funded Programmes	Strategies & benefits anticipated	Name of courses	Duration of the Course	Target Students	Estimated no. of students involved in each school year			Evaluation of student learning /success indicators	Teacher -in-charge
					23/24	24/25	25/26		
Other Programmes	To offer talks/programmes to cater for students with different abilities	Courses / visits that cater for students’ learning needs in the SS curriculum	Daily basis	This year’s cohort of S.4 – S.6 students	100	100	100	Feedback from subject department heads	Subject department heads
	To arrange visits outside school							Feedback from students	
Other Programmes	To offer Music as an elective subject for HKDSE to students through network programme jointly provided by Munsang College, HKMA David Li Kwok Po College and Sing Yin Secondary School so as to cater for students’ diverse needs	HKDSE Music Network Programme	3 years	This year’s cohort of S.4 – S.6 students	5	5	5	Students will take the HKDSE Music Examination	Tutor from other organisation